

Scheduling/Calendar/Attendance Subcommittee Agenda, 7/31/20, 8 a.m. via Zoom

In attendance: Carly, Char, Teri, Molly P., Molly F., Paula, Emily, Kendra, Angie

1. Welcome!

2. Update from Teri on her discussion with Greg this week, surveys to parents/staff - met with the Oversight Committee and had much discussion on the hybrid schedules. Teri typed up a pros/cons document and presented that to him. A couple were taken off the table. After the various meetings, the AA/BB and A/B schedules were the two they narrowed down to. Special board meeting next Tuesday night.

3. Scheduling - Sounds like the AA/BB and A/B are the two on the table for hybrid schedules. We discussed further research and conversations we've had about both since Monday at all levels.
 - a. AA/BB - HS could have periods 1-7 each of the AA/BB days. Passing periods at HS would need to be staggered. At the elementary level, routine for parents would be more beneficial, planning for same group would be easier. We would plan instructionally for two live days and then online. Supplies and materials would be easier to manage. If someone gets sick, this schedule would allow for 5 days before coming back.
 - b. A/B - HS members shared a block schedule of classes 1-4 and then day two of 5-7 plus Access. Erik surveyed HS staff about the block schedule compared to all 7 classes/day. Would have to give up 2 preps/week on the instructional days at the HS level (Wednesday could be used for prep/feedback/online instruction) to do the block schedule and only see students 1 time/week. Some electives at HS have really low numbers enrolled and could that be offered one semester only. Could be an academic strategies course instead of elective. At MS Teri shared about a concern that some teachers have shared about the block that you only see them once/week. Those periods would be very long (90 minutes). If a kid misses that day, they'd miss the entire week of instruction. Open to the idea that if a kid misses their "A" day, they could make up for it on the "B" day (however this mixes cohorts). Another idea was that the kid joins the "B" day they could join via Zoom. This model is called a "hyflex" where half the kids are live and half are online.
 - c. Other logistics to either/both scheduling options that we need to research/advice from other committees/time to talk to others about?

How many families are wanting online? We're hearing around 20-25% who are wanting this potentially? Do we have the same percentage at the staff level? Could the staff perception survey results be shared? At elementary level, all those students who are online only would be

assigned to a teacher for instruction. Much trickier at the secondary level. They would be teaching online for that class period and then live for the remainder of them. Could record their lesson for the online kids. Also depends upon certification.

Question for health and safety committee - Is it important to have the cleaning and time between cohorts? Does that time/cleaning lend itself to one schedule over another?

Question for tech/finance committee - how feasible is it for the synchronistic teaching of live and Zooming at the same time? The "hy-flex" model.

4. Calendar - Thank you Angie for the two proposed calendars!
 - a. Discussed the possible start date on 9/14 and having parent/student meetings the week before we're officially back. Might need family open house/training time and parent only time.
 - b. It will be great to have the time for counselors and classified as well to prepare for students and support teachers.
 - c. October/Nov/Jan. PD days...could those be not labeled as PD only as we'll be doing that all year long (would need to have some contractual language changed though). Wednesday's would be the collab time instead of Fridays. Wednesday's are non-instructional. Those days also need to be modified to reflect conferences in fall/spring instead of PD.
 - d. Over in our hours so we wouldn't have to make up the days with the later start date.
 - e. Angie is going to recreate the AA/BB and A/B schedules to reflect the 9/14 start day.

5. Attendance - Given a hybrid and/or totally online option, what questions/comments/items do we need to research?
 - a. What does it look like for the 3 digital days to "count" for attendance?
 - b. Concerns about bandwidth for kids to "attend" via Zoom. Need multiple ways of "proving" their work.
 - c. What does the state say attendance is for those online only or hybrid models?
 - d. Do we set up "modules" with videos/work assignments sequentially to count for attendance on those three days?
 - e. Do we have kids attend all four days if there isn't the home support for online work?
 - f. Need parent accountability for proof of the work being completed.
 - g. Need to clarify what we mean by "attendance" for funding. Why would we not be generous in what we "count" as attendance.
 - h. Also need to be emphasizing the importance of accountability.

- i. Can we find out what other districts who are starting online and how they are “counting” attendance?
- j. Secondary will likely look different than elementary.

6. Next meeting...Tuesday, 8/4 at 8 a.m. via Zoom